

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

November 13, 2025

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – October 30, 2025

GUESTS

NEW BUSINESS

Reappointment – Jon Blass to Potter County Conservation District Board of Directors as Farmer/ Director. Effective Jan. 1, 2026 – Dec. 31, 2029.

Appointment – Peter Ryan to Potter County Conservation District Board of Directors as Public/ Director. Effective Jan. 1, 2026 – Dec. 31, 2029.

Reappointment – Robert Rossman to Potter County Conservation District Board of Directors as Commissioner/Director. Effective Jan. 1, 2026 – Dec. 31, 2027.

CONTRACTS AND AGREEMENTS

Service Agreement - Christopher Bickel for snow removal at the District Judge’s Office. Term November 1, 2025 – March 2027.

Service Agreement - Robert Kuhl, independent council for Potter County Public Defender at a rate of \$100 per hour, for a term of October 1, 2025 through September 30, 2026

Service Agreement - TransUnion, TRADS services for Potter County Domestic Relations at a rate of \$120 per month, for a term of January 1, 2026 through December 31, 2026

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>24/25</u>	<u>25/26</u>
■ Early Intervention (10/01/2025 - 06/30/2026)		
<u>Amy Geiser</u>		
Description	Prior Cost	Current Cost
Provides special instruction for children eligible for EI	N/A	\$30.58/unit
■ Mental Health (07/01/2025 - 06/30/2026)		
<u>Concern</u>		
Family Based Mental Health Services and Intensive Behavioral Health Services (IBHS)		
Description	Prior Cost	Current Cost
Family Based MH with Medical Assistance	\$12.93/15 minute unit Up to \$20,000.00 max	\$12.09/15 minute unit Up to \$20,000.00 max
Family Based MH without Medical Assistance and Community Care Behavioral Health	\$46.86/15 minute unit Up to \$20,000.00 max	\$47.80/15 minute unit Up to \$20,000.00 max

PERSONNEL

New Hire – Interim Warden Siska is requesting to hire Tyler Cook to fill the full-time Corrections Officer vacancy with the Jail, effective November 10, 2025

New Hire – Interim Warden Siska is requesting to hire Brett McKervey to fill the full-time Corrections Officer vacancy with the Jail, effective November 10, 2025

LIQUID FUELS TAX REQUESTS

Abbott Township \$3012.22

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (10/30/2025)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	46584			\$900.00

Potter County Fiscal Summary (10/31/2025)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks	5046-5050			\$287.97
10	Payroll - Direct Deposit	V1206715-V1206735, V1206714, V1206636- V1206713			\$119,175.47
10	General Fund - Accounts Payable	149088-149143, 149145- 149146,149148-149172			\$113,507.14
10	General Fund - A/P Manual Checks	283,280			\$175,075.76
11	LEPC - Local Emergency Planning	3208			\$700.00
14	Liquid Fuels	1830			\$801.20
15	North Fork Dam	149109, 149150, 149158			\$3,678.23
16	911 Fund	4090-4094			\$1,804.12
17	Saulter Preserve	149150			\$43.59
18	Automation Fund (Civil)	149114			\$959.93
20	Supervision Fees (County) (CO)	149091			\$3,657.52
22	Farmland Preserv. & Rollback	149133			\$2,389.77
32	Specialty Courts	149160			\$584.64
34	V.O.J.O.	149103			\$180.00
35	Victim Services/RASA	149103			\$1,357.20
38	Divorce Fund	149089, 149146			\$630.88
51	Capital Projects Fund	149132			\$2,500.00
64	Gas Well Impact-Capital Reserve	149094, 149119			\$3,302.00
66	911 Statewide Interconnectivity Grant	149107			\$310.50

Potter County Fiscal Summary (11/01/2025)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	149174-149184			\$54,112.71
10	General Fund - A/P Manual Checks	284			\$35.00
11	LEPC - Local Emergency Planning	3209			\$579.03

16	911 Fund	4095			\$208.76
34	V.O.J.O.	149174			\$7.95
35	Victim Services/RASA	149174			\$47.70

Potter County Human Services Fiscal Summary (11/13/2025)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$38,727.65
PAYROLL TAX TRANSFERS (EFTPS)	\$11,153.05
STATE TAX WITHHOLDINGS (ETIDES)	\$1,618.06
PAUC	\$37.78
Local W/H	\$527.06
Isolved P/R Charge	\$193.43
ACCOUNTS PAYABLE CHECKS – 11/13/2025 Ck# 81-375-81422	\$146,686.04
Total Checks Written	\$198,869.35

NEXT MEETING: November 26, 2025

ADJOURNMENT

Prepared by Paige Barroqueiro